Guidelines for Submitting a Proposal
U.S.-Ethiopian University Linkages Seed Grant Competition

Please include and mention these items in your proposal:

1. List any projects involving either the U.S. or Ethiopian partner that have been funded in the past by the U.S. Embassy in Addis Ababa.

2. List other U.S. university partners of the Ethiopian university, the year that the cooperation began and the field of work.

3. Describe previous travel to Ethiopia or to the U.S. by principal project participants.

4. Is there an existing linkage with the U.S. or Ethiopian university?

5. Explain the purpose of the seed grant, and the benefits for both the U.S. and Ethiopian universities.

6. Provide a detailed budget for how the seed money would be used.

7. Indicate cost-share on budget items, and provide explanation(s).

8. Provide a timeline for the project duration with milestones and outcomes.

9. Describe sustainability of proposed project beyond the end period of the grant.

10. Outline the responsibilities of both universities.

11. Indicate how the project furthers Mission Ethiopia ICS and public diplomacy goals.

12. Provide original letters signed by the presidents of your universities / colleges or senior leadership to indicate that the proposed partnership project has full support from both institutions.